



**Notice of Intent to Award**

10/5/2020

<b>Procurement Type and Number</b>	RFP 31020002065
<b>Procurement Title</b>	Medical Service Provider for MAC, Brookhaven, and Wesson
<b>Opening Date and Time</b>	9/28/20 1:00 PM

The following vendors submitted responses to the above solicitation:

- William S. Hay M.D. Brookhaven, MS

Responses were evaluated according to the criteria stated in the solicitation. The criteria looked at are as follows

- Degree to which the offeror's proposal demonstrates a clear understanding of the scope of work and related objectives or an understanding of what work needs to be done.
- Capability to fulfill the requirements of the RFP.
- Degree of relevance past performance or documented related/similar methodology used in the past.
- Degree of innovative technology or techniques used.
- Project Management.
- History and experience in performing the work via reference checks.
- Availability of personnel, facilities, equipment, and other resources.
- Qualification and experience of personnel.
- Pricing.

We announce our intent to award a contract to the following vendor upon approval by the Public Procurement Review Board:

- William S. Hay M.D. Brookhaven, MS

We would like to thank each vendor for your time and efforts in preparing a response to this solicitation.

Mailing: P.O. Box 128, Magee, MS 39111

Shipping: 1049 Simpson Hwy 149, Magee, MS 39111

We invite you to contact Benjamin Purser, Procurement Director if you would like to request a post-award vendor debriefing where we can share with you any applicable information about **your response** including significant weaknesses or deficiencies, technical ratings, and overall ranking specific to **your company's response**. This debriefing is a meeting and not a hearing; therefore, legal representation is not required. However, if you prefer to have legal representation present, you must provide notification prior to the scheduled meeting so that we can also have legal representation present. Your request for debriefing must be received within three (3) business days after the issuance of this notice or no later than 10/16/2020.

Vendors are reminded that any protests of this decision must be submitted to Benjamin Purser, Procurement Director within seven (7) calendar days after the issuance of this notice or no later than 10/16/2020. The protest must be in writing, identify the name and address of the protestor, provide appropriate identification of the procurement and resulting contract number (if known), and detail the nature of the protest, including available supporting exhibits, evidence, or documents to substantiate any claims.

The successful vendor is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project or services until execution of the contract.

We appreciate your interest in doing business with the State of Mississippi.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bij R", is positioned above the typed name of Benjamin Purser.

Benjamin Purser  
Boswell Regional Center  
1049 Simpson Hwy 149/PO box 128  
Magee, MS 39111  
Phone: 6018675000  
Fax: 6018675017  
Email: [bpurser@boswell.state.ms.us](mailto:bpurser@boswell.state.ms.us)



**Medical Services Provider for Mississippi Adolescent Center, Brookhaven,  
and Wesson Group Homes.**

**Report Evaluation**

**Offerors William S. Hay Rank 1**

It is the recommendation for the BRC Evaluation Committee that the contract be awarded to William S Hay. The award committee has concluded that the rates of the William S. Hay is fair, and that the proposal shows an understanding of the Statement of Proposal and that the offeror has enough experience to complete the contract.

The scope of services for this contract will be as follows:

The Vendor will provide Medical Services for the Brookhaven and Wesson Group Homes as well as the Mississippi Adolescent Center in Brookhaven. The Medical Care Provider will provide medical services for the client as requested by Medical Services Staff at Boswell Regional Center. Services will be per month on a 24- hour, seven day a week as needed. Any and all other services will be provided as emergency services or must be pre-approved by the Medical Services Director or the Wesson/Brookhaven Director or designee. The medical care provider will provide medical appointments and services in the community as needed. Filing for reimbursement from Medicare, Medicaid, or private insurance for services provided that may be payable prior to billing Boswell Regional Center, performing a physical examination every 12 months or as requested on each

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Client, Providing home visits when condition of the client prevents visit to the office or community health center, providing for clients medical/medication needs in routine and emergency situation (illness/accidents), reviewing and documenting on accident/incident forms as needed writing lab orders, reviewing and initialing lab results, writing progress notes in the medical chart each time client is seen, ordering PSA annually for men over the age of 49, order mammograms for females as follows: baseline at age 36, every other year for ages 39-49, Annually for females over the age of 50, ordering annual pap smears for females, referring clients for consultation with specialist, preferably those who accept Medicaid/Medicare or Private insurance of the client, as required, reviewing and signing all consultation orders. Admitting or transferring clients to medical facilities as required, writing orders for bed rest when indicated and re-writing order every three (3) days for the duration of the illness, using the appropriate forms provided by Boswell Regional Center. Ex-Physical examination, Doctors order form, etc., providing and documenting diagnosis for ordering lab work, documenting all medical diagnosis, documenting medical rationale for prescribed medical, notifying the ICF/MR community director or designee to schedule leave time and arranging alternative coverage during absence. To complete and sign 60-day re-certification and complete progress notes.

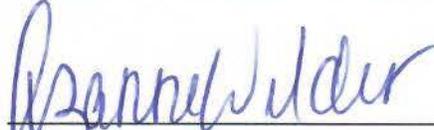
This contract is going to begin on January 1, 2021 and run for three years with an optional one-year renewal for two consecutive years. As consideration for this contract the vendor will receive a fee not to exceed \$7,500.00 per month for the first three years and \$8,000.00 per month for the final renewal periods.

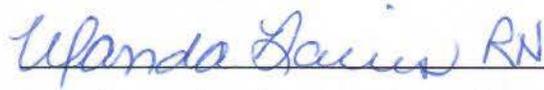
The total of the contract is not to exceed \$90,000.00/year for the first three years and \$96,000.00 for the renewal years or \$462,000.00 for the life of the contract.

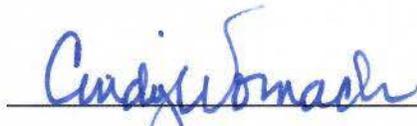
All State procurement clauses and terms will be observed in the contract.

Thank you for your help in this matter.

Award Committee Members

  
\_\_\_\_\_  
Suzanne Wilder HR Director

  
\_\_\_\_\_  
Wanda Davis Director of Nursing

  
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Cindy Womack Assistant Director